

AGENDA

REGULAR MEETING OF COUNCIL and HARBOUR AUTHORITY

Tuesday, May 13, 2014

7:30 p.m.

George Fraser Room, Ucluelet Community Centre

500 Matterson Drive,

Ucluelet, B.C.

Council Members:

Mayor Bill Irving

Councillor Dario Corlazzoli

Councillor Geoff Lyons

Councillor Sally Mole

Councillor Randy Oliwa



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HARBOUR AUTHORITY AND REGULAR COUNCIL MEETING AGENDA

May 13, 2014 at 7:30 pm
 George Fraser Room, Ucluelet Community Centre
 500 Matterson Drive, Ucluelet, BC

	CALL TO ORDER:	
	ADOPTION OF MINUTES:	
Pg. 07	MIN-1 April 22, 2014 Public Hearing Minutes	
Pg. 09	MIN-2 April 22, 2014 Regular Council Minutes	
	PUBLIC INPUT, DELEGATIONS & PETITIONS: None	
	CORRESPONDENCE:	
Pg. 15	C-1 Request to Proclaim May as National Missing Children's Month Crystal Dunahee, President, Child Find BC	
Pg. 17	C-2 Earthquake Preparedness Consultation 2014 Kristina Karger, Emergency Management BC	
	INFORMATION ITEMS:	
Pg. 27	I-1 Response to Correspondence regarding Radioactive Material Susan Farlinger, Fisheries & Oceans Canada	
Pg. 29	I-2 BCAA Fourth Annual "Worst Roads" Survey Mark Donnelly, Director, Communication & Community	
Pg. 31	I-3 ACDC Event at Port Alberni's New Beach - June 14, 2014 John Douglas, Mayor, Port Alberni	
	REPORTS:	
Pg. 33	R-1 Expenditure Voucher G-09/14 Jeanette O'Connor, CFO	
Pg. 39	R-2 Edge to Edge Marathon Abby Fortune, Director of Parks & Recreation	

LEGISLATION:

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L-1 Up to Third Reading of Bylaw No.1169, 2014 - Five Year Financial Plan for 2014 to 2018

Jeanette O'Connor, CFO

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L-2 First, Second, Third, and Fourth Reading of Bylaw No.1170, 2014 - 2014 Tax Rate

Jeanette O'Connor, CFO

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L-3 Fourth Reading of Rezoning #14-01 - To Rezone 1720 Larch Street from R1 Single Family Residential to VR-1 Vacation Rental Zone

Patricia Abdulla, Manager of Planning

COM-1 COUNCIL COMMITTEE REPORTS

Councillor Dario Corlazzoli *Deputy Mayor October-December*

- ◆ Coastal Community Network
- ◆ Fisheries
- ◆ Signage Committee
- ◆ Ucluelet Chamber of Commerce
- ◆ Ucluelet Recreation Committee *(alternate)*
- ◆ Wild Pacific Trail
- ◆ Clayoquot Biosphere Trust Society *(alternate)*

Councillor Geoff Lyons *Deputy Mayor April-June*

- ◆ Central West Coast Forest Society
- ◆ Food Bank on the Edge
- ◆ Local Marine Advisory Committee
- ◆ Ucluelet & Area Historical Society
- ◆ Clayoquot Biosphere Trust Society
- ◆ West Coast Multiplex Society

Councillor Sally Mole *Deputy Mayor July-September*

- ◆ Harbour Advisory Commission
- ◆ School Liaison *(alternate)*
- ◆ Ucluelet & Area Child Care Society
- ◆ Ucluelet Affordable Housing Society
- ◆ Ucluelet Recreation Commission
- ◆ Vancouver Island Regional Library *(alternate)*
- ◆ Westcoast Community Resources Society
- ◆ Coastal Family Resource Coalition

Councillor Randy Oliwa *Deputy Mayor January-March*

- ◆ Parent Advisory Committee/Public School Liaison
- ◆ Sea View Senior's Housing Society
- ◆ Ucluelet Volunteer Fire Brigade
- ◆ Ucluelet/Provincial Emergency Program
- ◆ Vancouver Island Regional Library Board

COM-1 COUNCIL COMMITTEE REPORTS, CONT'D

Mayor Bill Irving

- ◆ Alberni-Clayoquot Regional District
- ◆ Pacific Rim Harbour Authority
- ◆ Aquarium Board

COM-2 HARBOUR ADVISORY COMMISSION

A. March 2014 Report from Harbour Master

B. January 16, 2014 Minutes

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LATE ITEMS:

NEW BUSINESS:

PUBLIC QUESTION PERIOD:

ADJOURNMENT

RESOLVE INTO CLOSED SESSION

Notice: This meeting may be closed to the public only where items for consideration meet the requirements of Section 90 of the Community Charter.

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DISTRICT OF UCLUELET

PUBLIC HEARING

Minutes of the Public Hearing
held in the George Fraser Room, 500 Matterson Drive,
Ucluelet, BC on April 22, 2014 at 7:00 pm

COUNCIL PRESENT:

Mayor Irving
Councillor Corlazzoli
Councillor Lyons
Councillor Oliwa
Councillor Mole

STAFF PRESENT:

Andrew Yeates, CAO
Patricia Abdulla, Manager of Planning
Barbara Millar, Recording Secretary

CALL TO ORDER:

Mayor Irving declared the Public Hearing open at 7:02 pm.

PUBLIC HEARING PROCEDURE:

Mayor Irving explained that the purpose of a Public Hearing is to hear representations from persons who deem their interest in property affected by the bylaws, as outlined in the Notices of the Public Hearing. Mayor Irving advised that the Notice of the Public Hearing has been advertised and is distributed to those present together with a copy of the rules that will govern the hearing. Council will listen to representations on the matter in the Notice of Public Hearing and may answer pertinent questions, but will not debate any issue. Council will not make any decision on any matter at the Hearing.

Rules Governing Public Hearings

- a) As provided for in the *Local Government Act*, the Council is required to hold a Public Hearing before adopting an Official Community Plan Bylaw, Zoning Bylaw or amendments thereto.
- b) At a Public Hearing, all persons who deem their interest in property affected by the proposed bylaw shall be afforded an opportunity to be heard on matters contained in the bylaw.
- c) The Council may give such effect, as it deems fit, to representations made at a Public Hearing, in the bylaw as adopted.
- d) At a Public Hearing the Council is under no obligation to enter into a debate on any issue. The purpose of a hearing is to hear representations, which will later be considered by the Council in a regular meeting.

BYLAWS:

PH 1. Zoning Amendment Bylaw No. 1167, 2014

Andrew Yeates, CAO, read Zoning Amendment Bylaw No. 1167, 2014

PH 2. Written Submissions

❖ None

PUBLIC REPRESENTATIONS:

Mayor Irving asked a first time if there are any representations from the public regarding Bylaw No. 1167, 2014.

There were no comments from the public.

Mayor Irving asked a second time if there are any representations from the public regarding Bylaw No. 1167, 2014.

There were no comments from the public.

Mayor Irving asked a third and final time if there are any representations from the public regarding Bylaw No. 1167, 2014, and explained that Council cannot receive any further verbal or written submissions after this point.

There were no comments from the public.

ADJOURNMENT:

Mayor Irving closed the Public Hearing for Zoning Amendment Bylaw No. 1167, 2014.

Mayor Irving adjourned the Public Hearing at 7:05 pm.

CERTIFIED A TRUE AND CORRECT COPY
of the Minutes of the Public Hearing held
on Tuesday, April 22, 2014 at 7:00 pm in
the George Fraser Community Room, 500
Matterson Road, Ucluelet, BC.

Bill Irving
Mayor

Andrew Yeates
CAO

DISTRICT OF UCLUELET
 Minutes of the Regular Council Meeting
 held in the George Fraser Room, 500 Matterson Drive,
 Ucluelet, BC on April 22, 2014 at 7:30 pm

COUNCIL PRESENT:

Mayor Irving
 Councillor Corlazzoli
 Councillor Mole
 Councillor Lyons
 Councillor Oliwa

STAFF PRESENT:

Andrew Yeates, CAO
 Patricia Abdulla, Manager of Planning
 Barbara Millar, Recording Secretary

CALL TO ORDER:

Mayor Irving called the meeting to order at 7:30 pm

APPROVAL OF MINUTES:**MIN-1 March 25, 2014 Regular Council Minutes**

Moved by Councillor Oliwa and seconded by Councillor Lyons

BE IT RESOLVED: *THAT the April 8, 2014 Regular Council minutes be adopted as amended.*

Carried.

ERRORS OR OMISSIONS:

❖ Page 7: Amend line to read “this is budgeted at \$9600 from RMI funding”.

BUSINESS OUT OF THE MINUTES:

None

PUBLIC INPUT, DELEGATIONS & PETITIONS:

None

INFORMATION ITEMS:

- I-1 MMBC, Black Press, and the Future of Community Newspapers in British Columbia**
Christina Benty, Mayor, Town of Golden
- I-2 Draft Thank-you and Summary Letter to Minister Shea**
District of Ucluelet
- I-3 ITQ Opposition Letter to Minister Shea**
District of Ucluelet

Moved by Councillor Corlazzoli and seconded by Councillor Lyons

BE IT RESOLVED: *THAT Council receive information items I-1 through I-3.*

Carried.

Moved by Councillor Oliwa and seconded by Councillor Corlazzoli

BE IT RESOLVED: *THAT Council extend an invitation to Dan Edwards to meet with Council to discuss Individual Transferable Quota.*

Carried.

REPORTS:

R-1 Expenditure Voucher G-08/14
Jeanette O'Connor, CFO

Moved by Councillor Lyons and seconded by Councillor Corlazzoli

BE IT RESOLVED: *THAT report R-1, Expenditure Voucher G-08/14, be approved.*

Carried.

R-2 Peninsula Signage – Establishing New Gateway Signage between Matterson Drive and Alder Street
Warren Cannon, Superintendent of Public Works

Moved by Councillor Oliwa and seconded by Councillor Mole

BE IT RESOLVED: *THAT report R-2, Peninsula Signage, be received for discussion.*

Carried.

Moved by Councillor Corlazzoli and seconded by Councillor Oliwa

BE IT RESOLVED: *THAT Council accept recommendations two and four of R-2, Peninsula Signage.*

Carried.

Moved by Councillor Mole and seconded by Councillor Oliwa

BE IT RESOLVED: *THAT Council request staff investigate relocating the mid-block elementary school crosswalk to a new safe and defensible location.*

Carried.

LEGISLATION:

L-1 Rezoning 1720 Larch Street from R1 Single Family Residential to VR-1 Vacation Rental Zone – RZ#14-01
Patricia Abdulla, Manager of Planning

Moved by Councillor Lyons and seconded by Councillor Mole

BE IT RESOLVED: *THAT Council approve third reading for Rezoning 1720 Larch Street from R1 Single Family Residential to VR-1 Vacation Rental Zone RZ#14-01.*

Carried.

L-2 Adoption of Housing Agreement Amendment Bylaw No.1168, 2014 – 270 Otter Street
John Towgood, Planning Assistant

Moved by Councillor Lyons and seconded by Councillor Corlazzoli

BE IT RESOLVED: *THAT Council adopt Housing Agreement Amendment Bylaw No.1168, 2014-270 Otter Street.*

Carried.

COM-1 COMMITTEE REPORTS:

Councillor Dario Corlazzoli

❖ GTAC

Attended meeting April 15, 2014 in Vancouver

- Discussions focused on hake quota; reached consensus to allow joint venture fishery for up to 25,000 metric tonnes with stipulations for location and product
- Total allowable catch for 2014 is set at 98,621 metric tonnes with carry overs and adjustments the total is 111, 793 metric tonnes, up from 95, 000 last year; Ucluelet carries 26% of TAC for the entire coast
- Licencing process has moved to online registration

❖ 2014 AVICC

Held in Parksville-Qualicum April 11-13, 2014

- Ucluelet resolutions for Emergency Planning and Assessment Breakout were presented by Mayor Irving and will be passed on to UBCM

Councillor Geoff Lyons

❖ Food Bank on the Edge

Met on April 10, 2014:

- Pleased to announce the food bank received an anonymous 1,500 donation
- Volunteers have helped with maintenance issues for the food bank building
- Hunger Awareness Week May 5 - 9, 2014; food bank representatives at the Co-Op May 8
- Will organize pancake breakfast fundraiser at Ukee Days
- AGM set for June 5 6:30 pm U.C.C.

Moved by Councillor Lyons and seconded by Councillor Mole

BE IT RESOLVED: *THAT Council declare May 5 - 9, 2014 Hunger Awareness Week.*

Carried.

❖ AVICC

Met with representatives from Kinder Morgan and Trans Mountain, they have offered assistance to Ucluelet for oil spill preparedness, this affords great opportunities for Ucluelet to be leaders in oil spill preparedness

Councillor Sally Mole

❖ Ucluelet & Area Child Care Society

Meeting April 15, 2014, AGM next month

❖ Coastal Family Resource Coalition

Met April 2, 2014, hospice holding an advanced care workshop April 29, 2014, community volunteer tax program up and running at the HUB, "Here we Come Event" for three year olds and their parents will be held April 24, 2014, 4-6 pm

North Island College offered two full credit courses in Early Childhood Education courses in Ucluelet

Invited to speak on a panel May 9, 2014 for Plan H, sponsored by the Alberni Clayoquot Health Network in Port Alberni

❖ AVICC

Panel discussion on measurement of Eco-assets with Emmanuel Machado

Dr. Paul Hasselback Heath Authorities movement toward collaborative efforts of all stakeholder agencies

Councillor Randy Oliwa

❖ School Liaison

SD 70 meeting tonight, April 22, 2014, USS PAC has submitted a follow-up letter in reference to the Board of Education Meeting April 8, 2014; UES bottle drive this week leading up to Family Fun Night April 29, 2014

Guest judge at the Elementary School Historical Fair along with Mayor Irving; amazing job by Ms. Christine Brice on this program, children's submissions excellent; their projects will be on display at Ukee Days; winners will go on to present in Port Alberni May 2, 2014

❖ Emergency Program

Planning for Community Disaster Recovery course held in Ucluelet April 14 and 15, 2014 with 20 participants; May 6, 2014 is the community Emergency Preparedness event

❖ Business Walks

District of Ucluelet Council and Chamber of Commerce participated in a five stage business walk with Minister Yamamoto

Mayor Irving

❖ AVICC

Tour of Deep Bay Marine Research Centre

Moved by Councillor Lyons seconded by Councillor Oliwa

BE IT RESOLVED: *THAT council direct staff to investigate options for hosting AVICC in future years.*

Carried.

❖ Creative Salmon Tour

Council members attended tour in of the Grice Bay operation April 22, 2014

Moved by Councillor Lyons and seconded by Councillor Corlazzoli

BE IT RESOLVED: *THAT Council send a letter of thanks to Creative Salmon for the April 22, 2014 tour.*

Carried.

Moved by Councillor Mole and seconded by Councillor Corlazzoli

BE IT RESOLVED: *THAT council receive all council reports as presented.*

Carried.

LATE ITEMS:

LI-1 Staff Notes to Council, Harbour Advisory Commission Minutes, January 16 and March 6, 2014

Andrew Yeates, CAO

Moved by Councillor Mole and seconded by Councillor Lyons.

BE IT RESOLVED: *THAT Council receive the staff notes to the Harbour Advisory Commission Minutes for information.*

Carried.

NEW BUSINESS

Moved by Councillor Oliwa and seconded by Councillor Mole

BE IT RESOLVED: *THAT Council discuss drafting a letter to discuss transportation issues and their negative effects on the SD 70.*

Defeated.

❖ Business Walk

Great photo from this event on the BUZZ, would like to see it on our District website; businesses located at the entrance to town consistently mentioned speeding vehicles as they enter Ucluelet - and can this be tied in to our traffic study?

❖ Summer Student Grants

Grants are way down this year; Councillor Lyons noted MP Lunney will be forwarding any objections to funding cuts from affected agencies

❖ Local Government Awareness Week

May 18-24, 2014, discussion on how to involve youth from our community; Mayor for a Day; District Council to visit student council

❖ Public Works Week

May 18-24, 2014

❖ Alternate Uses for our Harbour

Contact Sail BC to see if they are interested in hosting events in Ucluelet harbour

PUBLIC QUESTION PERIOD

Council received a question regarding use of speed bumps in the school zone.

ADJOURNMENT:

Moved by Councillor Corlazzoli and seconded by Councillor Lyons

BE IT RESOLVED: *THAT it is in the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential matters related to a legal issue, pursuant to section 90(1) of the Community Charter and that Council continue the meeting in closed session.*

Carried.

Mayor Irving suspended the regular council meeting at 8:51pm, and moved in-camera at 8:54pm.

- No in-camera motions

Mayor Irving adjourned the in-camera session at 9:34pm and resumed the regular council meeting at 9:35pm.

Mayor Irving adjourned the regular council meeting at 9:36pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, April 22, 2014 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.

Bill Irving
Mayor

Andrew Yeates
CAO

Subject: FW: Child Find BC Proclamation May is National Missing Children's month
Attachments: 2014.04.16 May 25th Proclamation.doc; National Poster child_find_sm.pdf

From: Child Find BC [<mailto:childvicbc@shaw.ca>]
Sent: April-16-14 12:07 PM
To: 'Child Find BC'
Subject: Child Find BC Proclamation May is National Missing Children's month



Serving British Columbia Since 1984
 Provincial Toll Free: 1.888.689.3463 www.childfindbc.com

April 16, 2014

Dear Mayor and Councilors,

Re: Proclamation for National Missing Children's Month and Missing Children's Day

I write today on behalf of Child Find British Columbia. Child Find BC requests that your local government proclaim May as Missing Children's Month and May 25th as missing Children's Day.

Child Find BC provides "ALL ABOUT ME" ID Kits with child fingerprinting and photos, to at no cost to families and Child Find BC hosts these Child Find ID Clinics throughout BC. Child Find BC provides education, including public speakers, literature and tips for families to assist them in keeping all of our children safe.

We hope that you will raise this proclamation for consideration to your Council and your community at your next meeting.

Most recent reporting from the RCMP show that over 8,000 cases of missing children were reported in British Columbia and over 45,000 cases in Canada. Through the support of municipal governments like yours we are able to educate and bring awareness to thousands of BC families on this important issue.

Thank you so much for your consideration of this request and your continuing commitment to Community Services in BC and the children and families of BC. If you have any questions regarding this request please contact the Child Find BC office at 1-888-689-3463.

Yours truly,

Crystal Dunahee President, Child Find BC

Victoria Office
 2722 Fifth Street, 208
 Victoria, BC V8T 4B2
 (250) 382-7311
 Fax (250) 382-0227
 Email:
childvicbc@shaw.ca

"A charitable non-profit organization working with searching families and law enforcement to reduce the incidence of missing and exploited children."

*A Missing Child is
 Everyone's
 Responsibility*



If you or your organization would like to host an "All About Me" ID clinic, have an idea for an event in your community or would like literature and information on becoming a member and supporter of Child Find BC, please call us at 1-888-689-3463.

Your Letterhead here

National Missing Children’s Month and Missing Children’s Day

WHEREAS Child Find British Columbia, a provincial member of Child Find Canada is a non-profit, registered charitable organization, incorporated in 1984; **AND**

WHEREAS The Mandate of Child Find British Columbia is to educate children and adults about abduction prevention; to promote awareness of the problem of missing children, and to assist in the location of missing children; **AND**

WHEREAS Child Find has recognized Green as the colour of Hope, which symbolizes a light in the darkness for all missing children; **AND**

WHEREAS Child Find’s annual Green Ribbon of Hope Campaign will be held in the month of May and May 25th is National Missing Children’s Day; **AND**

THEREFORE BE IT RESOLVED THAT

I, (Mayors Name) of the (city, town, municipality), do hereby proclaim May as Child Find’s Green Ribbon of Hope month and May 25th as National Missing Children’s day. I urge our citizens to wear a green ribbon as a symbol of Hope for the recovery of all missing children; and to remain vigilant in our common desire to protect and nurture the youth of our Province.

_____ Mayor

Signed at _____ this _____ day of May, 2014

Subject: FW: Earthquake Preparedness Consultation
Attachments: Earthquake Preparedness Consultation 2014 BACKGROUNDER May 6 Update.pdf; Earthquake Preparedness Consultation 2014 - Schedule - May 5 14.pdf; Earthquake Preparedness Consultation 2014 - Discussion Questions.pdf; EQ Consultation Letter to Mayor and Council via email 2014 05 06 - Signed by ADM.pdf

From: JAG Earthquake Consultation JAG:EX [<mailto:Earthquake.Consultation@gov.bc.ca>]
Sent: May-08-14 8:42 AM
To: <removed>
Cc: <removed>
Subject: Earthquake Preparedness Consultation

Good morning,

Please find attached a letter from Mr. Pat Quealey, Assistant Deputy Minister, regarding Emergency Management BC's Earthquake Preparedness Consultation. A personalized hard copy is to follow via mail.

Thank you.

Kristina Karger | Administrative Support Clerk
Emergency Management BC
Block A, Suite 200 - 2261 Keating X Road, Victoria BC V8M 2A5
Phone: (250) 952-5018 | Fax: (250) 952-4871

<http://www.embc.gov.bc.ca>



 *Please consider the environment before printing this e-mail*



May 7, 2014

Sent via e-mail
Personalized original to follow

Mayor and Council/Board Chair and Board
Various locations

Dear Mayor and Council/Board Chair and Board:

I am writing to follow-up on the Honourable Suzanne Anton's letter of May 2, 2014, regarding the province-wide Earthquake Preparedness Consultation, chaired by Mr. Henry Renteria (the Chair), former director of California's Office of Emergency Services. The goal of this initiative is to develop recommendations for government on improving British Columbians' preparedness for a disastrous seismic event (See attached Backgrounder document).

A cornerstone of this process will be engagement of local authorities and First Nations through meetings in selected communities between May and July 2014. The goal of these meetings will be to provide the Chair with an opportunity to cooperatively identify top priority issues and recommendations with respect to catastrophic earthquake preparedness. A list of questions which will be used to stimulate discussions during these meetings is attached.

It is worth noting that many coastal communities have already provided extensive valuable feedback to Emergency Management British Columbia (EMBC) regarding earthquake and tsunami preparedness issues and priorities. Most recently, the 2014 Community Earthquake and Tsunami Fora served to highlight the continued need for individual awareness and ongoing preparedness efforts. Specific feedback from these fora, and from previous engagement on this issue, has already been provided by EMBC to the Chair, to help inform further discussion.

Attached is a schedule of upcoming Earthquake Preparedness Consultation meetings in communities. I encourage you to arrange for representation at the meeting closest to your community, and to provide feedback as the consultation process unfolds.

Each meeting will include:

1. An introductory briefing on the Earthquake Preparedness Consultation.
2. Group (and/or small group) discussion beginning with the questions attached.
3. A summary of top issues/recommendations.

.../2

Mayor and Council/Board Chair and Board
May 7, 2014
Page 2

Please note that in the Capital Regional District, Metro Vancouver, and in the Fraser Valley Regional District, separate meetings have been provided for senior officials/senior representatives due to the large number of expected participants.

RSVPs including name, title, and the specific meeting to be attended, can be sent to the following e-mail: (earthquake.consultation@gov.bc.ca). Please refer to the attached schedule for the maximum number of representatives per organization, and the RSVP deadline for each meeting. If space permits, EMBC staff will contact you to identify additional representatives you may wish to include.

Local authority and First Nations representatives unable to attend at a scheduled community session are encouraged to:

- a) Provide written responses to the attached guiding questions, or submit any other applicable input through earthquake.consultation@gov.bc.ca or,
- b) Contact the EMBC project lead, Mr. Cameron Lewis (250-952-5040 or cameron.lewis@gov.bc.ca) to discuss alternative means of providing feedback.

Any questions regarding this initiative can also be directed to Mr. Lewis.

Preparing British Columbia for a catastrophic earthquake and/or tsunami is a priority activity for EMBC. I look forward to your input as we collectively and jointly work to enhance our preparedness.

Thank you for your support.

Sincerely,

Original signed by

Patrick B. Quealey
Assistant Deputy Minister

Attachments:

- Earthquake Preparedness Consultation Backgrounder
- Community Meeting Schedule
- Earthquake Preparedness Consultation: Discussion Questions

Earthquake Preparedness Consultation 2014 Backgrounder

On March 25, 2014, the Auditor General of British Columbia released the report titled “Catastrophic Earthquake Preparedness” which focuses on Emergency Management BC’s (EMBC’s) planning and reporting with respect to this eventuality. The report includes nine recommendations to government. The Ministry of Justice has accepted all nine of the Auditor General’s recommendations and action is being taken to address the recommendations. (See the recommendations and the Ministry of Justice’s responses in the Auditor General’s full report <http://www.bcauditor.com/pubs>).

However, it is worth noting that the Auditor General’s report focuses only on one part of British Columbia’s emergency management system – EMBC. In British Columbia, emergency management is a shared responsibility between the public, all levels of government, and numerous stakeholders. Thus, enhancing British Columbia’s preparedness for a catastrophic earthquake will necessarily involve all parties.

On March 11, 2014, it was announced that during the April to July timeframe, there will be extensive consultation with British Columbia stakeholders regarding issues, priorities, and opportunities in the area of catastrophic earthquake preparedness. These consultations will culminate in a report, with recommendations, to the BC Government by the end of the year. Mr. Henry Renteria (the Chair), former Director of California’s Office of Emergency Services, will lead this consultation.

The following link provides a news release and project Terms of Reference, etc: (<http://www.newsroom.gov.bc.ca/2014/03/earthquake-consultation-to-improve-public-safety.html>). Please feel free to share this news release and the terms of reference with other interested stakeholders.

Work is currently underway to identify the specific stakeholders that the Chair will reach out to. Geographically, the Earthquake Preparedness Consultation (the Consultation) will be focussed on areas at highest risk for catastrophic earthquake, but input from stakeholders across BC is welcomed.

The Consultation is just one line of effort within EMBC that is contributing to enhanced preparedness for a catastrophic earthquake. There are essentially three lines of enhanced effort in this regard, in addition to ongoing EMBC activities that contribute to catastrophic event preparedness:

1. The Consultation chaired by Mr. Henry Renteria (discussed above).
2. A public education campaign focused on earthquake preparedness, to be launched this summer. This campaign will be a joint effort between EMBC and Government Communications and Public Engagement within the provincial government. Planning for

this campaign is underway. Questions can be directed to EMBC's public education coordinator, Ms. Kim Fournier (kim.fournier@gov.bc.ca or 250-952-4914).

3. Development of a specific long term plan for enhancing catastrophic earthquake preparedness in BC. This represents a continuation of EMBC's planning efforts and is being incorporated as a key goal in EMBC's overall Strategic Plan (Spring 2014).

With respect to #1 above, the Consultation, EMBC and the Chair are currently in the process of arranging for meetings and other stakeholder feedback opportunities. Questions or suggestions can be directed to the EMBC project lead, Mr. Cameron Lewis (250-952-5040 or Cameron.Lewis@gov.bc.ca).

Earthquake Preparedness Consultation: COMMUNITY SESSIONS – Locations and Venues

May – July 2014

Date	Time	Location	Venue	Groups	Size	RSVP by		
May	27	Tues	1:00pm - 3:00pm	Nelson/ Revelstoke/ etc.	Conference Call	Local Govt & First Nations staff reps.	Four (4) representative maximum per local authority or First Nation	May 20, 2014
	28	Wed	10:00am - noon	Prince George/ Ft St. John/ Fraser Ft. George/etc.	Conference Call	Local Govt & First Nations staff reps.	Four (4) representative maximum per local authority or First Nation	May 20, 2014
			1:00pm - 3:00pm	Cariboo/Bella Coola/ etc.	Conference Call			May 20, 2014
29	Thurs	10:00am - noon	Kelowna	Coast Capri Hotel 1171 Harvey Avenue, Kelowna			May 20, 2014	
June	17	Tues	2:00pm - 4:00pm	Terrace	Best Western 4553 Greig Avenue, Terrace,	Local Govt & First Nations staff reps.	Four (4) representative maximum per local authority or First Nation	May 27, 2014
	18	Wed	10:00am - noon	Prince Rupert	Prince Rupert Hotel 118 - 6th St. Prince Rupert			May 27, 2014
	19	Thurs	10:00am - noon	Queen Charlotte	Eric Ross Room Charlotte Community Centre 134 Bay Street			May 27, 2014

- **RSVP to Earthquake.Consultation@gov.bc.ca by session RSVP date listed in table above.**

Earthquake Preparedness Consultation: COMMUNITY SESSIONS – Locations and Venues Cont.

May – July 2014

Date	Time	Location	Venue	Group	Size	RSVP by
8	10:00am - 11:30am	Nanaimo	Nanaimo Conference Centre 101 Gordon Street, Nanaimo	Local Govt & First Nations staff reps.	Four (4) representative maximum per local authority or First Nation	June 17, 2014
	3:00pm - 4:30pm	Port Alberni	Best Western Barclay Hotel 4277 Stamp Ave. Port Alberni			June 17, 2014
9	8:30am - 10:00am	Courtenay	Comox Valley Regional District 600 Comox Road, Courtenay	Local Govt & First Nations staff reps.	Four (4) representative maximum per local authority or First Nation	June 17, 2014
	3:00pm - 4:30pm	Port McNeill	Port McNeill Regional Arena 2205 Campbell Way, Port McNeill			June 17, 2014
11	8:30am - 10:30am	CRD (Morning Session)	Grand Pacific 463 Belleville Street, Victoria	<ul style="list-style-type: none"> • Mayors/ Councillor/ CAO/ Chief/ Councillor/ Other 	Three (3) representative maximum per local authority or First Nation	June 17, 2014 <i>Please Note: AM Session</i>
	1:00pm - 4:00pm	CRD (Afternoon Session)	Grand Pacific 463 Belleville Street, Victoria			June 17, 2014 <i>Please Note: PM Session</i>
15	9:00am - noon	New Westminster	Justice Institute of BC 715 McBride Blvd, New Westminster	Local Govt & First Nations staff reps.	Four (4) representative maximum per local authority or First Nation	June 24, 2014
16	9:00am - noon	Abbotsford	Ramada Plaza Abbotsford Hotel & Conference Centre			June 24, 2014
21	10:00am - noon	Chilliwack	Fraser Valley Regional District 45950 Cheam Avenue, Chilliwack	<ul style="list-style-type: none"> • Mayors/ Councillor/ CAO/ Chief/ Councillor/ Other 	Three (3) representative maximum per local authority or First Nation	June 30, 2014
	10:00am - noon	Burnaby	Metro Vancouver 4330 Kingsway, Burnaby			June 30, 2014

• **RSVP to Earthquake.Consultation@gov.bc.ca by session RSVP date listed in table above.**

2014 Earthquake Preparedness Consultation

Discussion Questions

The Earthquake Preparedness Consultation, initiated by the provincial government, is collecting input from stakeholders across British Columbia regarding how British Columbians can become more prepared for a catastrophic earthquake.

The Chair, Mr. Henry Renteria, will be providing recommendations to the provincial government, by December 31, 2014, based on this stakeholder input. While these recommendations will be delivered to the provincial government, preparedness is a shared responsibility between all stakeholders, including the public, all levels of government, non-governmental organizations, and the private sector. Thus, these recommendations are expected to consider actions by a wide variety of agencies and stakeholders.

The questions below are intended to provide a starting place for a discussion of top challenges, opportunities, and priorities with respect to British Columbia's earthquake preparedness.

1. In your opinion, is your community adequately prepared for a catastrophic earthquake?
 - a. If not, what would you say are the top three preparedness gaps or challenges?
 - b. What specific recommendations would you offer to address these gaps or challenges?

2. In your opinion, is British Columbia as a whole adequately prepared for a catastrophic earthquake?
 - a. If not, what would you say are the top three preparedness gaps or challenges?
 - b. What specific recommendations would you offer to address these gaps or challenges?

3. Given the importance of individual and family preparedness for disasters such as a catastrophic earthquake, are there specific recommendations you could offer for increasing the public's preparedness?

4. Are there key policy issues which should be addressed by governments as part of enhancing British Columbians' preparedness for a catastrophic earthquake? (e.g. legislative or regulatory changes, changes to land use planning policies, changes to financial compensation provisions, industry regulation, etc.). If so, what are the top issues, and what recommendations would you offer?

5. How can alignment of disaster preparedness plans and activities between different governments, agencies and stakeholders be enhanced?

6. To ensure that progress and successes to date on enhancing earthquake preparedness in British Columbia are recognized, are there particular projects or best practices that should be acknowledged and built upon?

7. Is there additional information or perspective you would like to bring to the Chair's attention?

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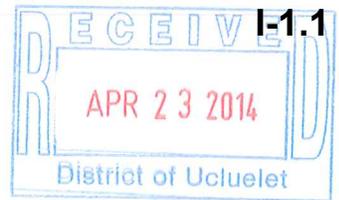


Fisheries and Oceans
Canada

Pêches et Océans
Canada

Regional Director General
Pacific Region
Suite 200 - 401 Burrard Street
Vancouver, British Columbia
V6C 3S4

Directrice générale régionale
Région du Pacifique
Pièce 200 - 401 rue Burrard
Vancouver (C.-B.)
V6C 3S4



Your file *Votre référence*

Our file *Notre référence*

APR 16 2014

District of Ucluelet
200 Main Street
P.O. Box 999
Ucluelet, BC V0R 3A0
Fax: 250-726-7335



Dear Mayor Irving:

Thank you for your April 4, 2014 correspondence, regarding your concerns about radioactive material.

The Government of Canada takes this issue very seriously. Fisheries and Oceans Canada (DFO) continues to monitor the state of marine ecosystems as part of the Department's ongoing activity in support of economically prosperous maritime sectors, fisheries and sustainable aquatic systems. These results are reported in various locations, and DFO's annual State of the Oceans report is one place where a broad suite of indicators are reported and analyzed; the most recent State of the Oceans report is available on the Department's website at < <http://www.dfo-mpo.gc.ca/science/coe-cde/soto/index-eng.asp> >.

In addition, DFO is working with Health Canada's Radiation Protection Bureau on a related research project. Data collected are being analyzed, and the results are being prepared for peer review and publication in early 2014. Health Canada is the federal agency responsible for the project. I have, therefore, sent a copy of your correspondence to the office of the Honourable Rona Ambrose, Minister of Health, for her consideration.

While radiation leaks from Fukushima are a serious matter, it is worth noting that ongoing monitoring shows that radiation levels in ocean water have been declining significantly over the last 30 years as a result of cessation of open-air testing of nuclear weapons.

As a member of the North Pacific Marine Science Organization, DFO is participating in an international Working Group on Assessment of Marine Environmental Quality of Radiation around the North Pacific. For more information on the Working Group, please visit < http://www.pices.int/members/working_groups/wg30.aspx >. This Working Group will allow the Department to combine results from Canada with those from the United States, Russia, South Korea, China and Japan to obtain a complete picture of any impacts, and to put any impacts into perspective with other stressors.

Thank you for taking the time to express your concerns.

Yours sincerely,



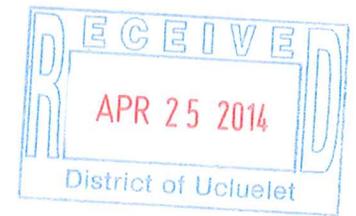
Susan Farlinger
Regional Director General
Pacific Region

c.c.: The Honourable Rona Ambrose, P.C., M.P.
Minister of Health



April 17, 2014

Mayor Bill Irving
Municipality of Ucluelet
P.O. Box 999
Ucluelet, B.C. V0R 3A0



Dear Mayor Irving:

From April 28 to May 26, 2014, the British Columbia Automobile Association (BCAA) will conduct its fourth annual "Worst Roads" survey. British Columbians will be invited to vote for B.C. roads they feel are unsafe, heavily congested or in need of repair.

As in previous years, the Top 10 List will be published on BCAA's website and shared publically. Full survey results will only be shared with the Ministry of Transportation and Infrastructure, regional districts and municipalities to identify areas to be considered for assessment and potential improvement.

Keeping British Columbians safe on our roads is a top priority for BCAA. Our "Worst Roads" survey is designed to provide government with information by enabling British Columbians to highlight roads that may have been overlooked for repairs, or to remind road authorities that certain roads may need assessment for better safety.

BCAA also uses the campaign as a way to share important road safety tips, encourage safe driving behaviour and engage the public to think about their role when it comes to ensuring everyone's safety on B.C.'s roads.

While maintaining road infrastructure is a key component of road safety, we understand that making repairs and improvements take time. BCAA also recognizes, and communicates publically, that a tremendous amount of road improvements have been underway at both the provincial and municipal levels. And, we're happy to continue sharing your efforts to ensure roads in your jurisdiction are safe and reviewed for repair and improvements, in response to any BCAA Member or survey respondent inquiry.

If you have any questions, please contact Sara Holland, Senior Manager of Communication and Community at Sara.Holland@bcaa.com or 604-268-5029.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Donnelly'.

Mark Donnelly
Director, Communication and Community

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Office of the Mayor

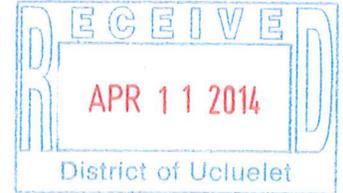
CITY OF PORT ALBERNI

City Hall
4850 Argyle Street,
Port Alberni, B.C. V9Y 1V8
Telephone: (250) 723-2146

Fax: (250) 723-1003

April 1, 2014

Mayor and Council
District of Ucluelet
PO Box 999, Ucluelet, BC
V0R 3A0



Dear Mayor and Council:

Re: June 14th, 2014 - ACDC Event at Port Alberni's New Beach!

I am proud to announce that on Saturday, June 14th, 2014, Port Alberni is hosting the first annual Alberni Canal Downwind Challenge (ACDC). This is going to be the premier summer event here on Vancouver Island with watersports, races, activities and vendors for all ages.

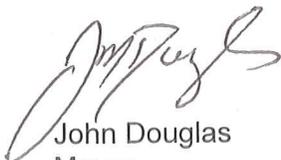
With consistent summertime thermal winds and the iconic emerald waters of Vancouver Island, Port Alberni and the Alberni Inlet are an ideal location for such a competition. Making this inaugural event even more special is the fact that the ACDC is being held at Port Alberni's new beach, the first waterfront saltwater beach that our community has had in over sixty years.

The marquee event will feature a nine kilometre Stand Up Paddleboard (SUP) race from China Creek Marina to the City's new beach off Plywood Drive. It has been rumoured that other non-motorized gadgets such as kayaks, windsurfers and canoes may be attempting to infiltrate the competition and test their mettle against the others.

With free paddleboard rentals and lessons, plus numerous other activities to take in, I would like to take this opportunity to invite Your Worship, members of Council and all the citizens of your community who are willing and able to take up the challenge and share in the festivities. I understand that many of you may feel nervous when faced with the vast superiority of Port Alberni's athletes, however, rest assured that we are a very understanding, forgiving and welcoming community.

So don't be thunderstruck by this announcement, mark your calendar on June 14th and join me at the beach here in Port Alberni for the ACDC. For more information please visit <http://cbws.ca> and click on the events page.

Yours truly,
CITY OF PORT ALBERNI



John Douglas
Mayor

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District of Ucluelet
Expenditure Voucher

G-09/14

Date: May 07, 2014

Page: 1 of 5

CHEQUE LISTING:

AMOUNT

Cheques: # 20707 - # 20806	\$	178,556.92
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PAYROLL:

PR 09/14	\$	57,731.55
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<u>\$</u>	<u>236,288.47</u>
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RECEIVED FOR INFORMATION AT MEETING HELD: May 13, 2014

Jeanette O'Connor, CFO

R-1.2

Report: M:\live\lapchklx.p
 Version: 010003-L58.68.00
 User ID: mdosdall

District of Ucluelet
 AP Cheque Listing
 Cheque # From 020707 To 020806(Cheques only)

Page: 1 of 4
 Date: 07/05/14
 Time: 14:03:01

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
020707	002	17/04/2014	AD004	TYCO INTEGRATED SE	80209014 80209015 80209037	APR 1/14-JUN 30/14 APR-JUN/14 APR 1/14-JUN 30/14	228.91 132.42 236.26		597.59	
020708	002	17/04/2014	AGS11	AGS BUSINESS SYSTE	721592 721591	MAR/14 MAR/14 LYCHE	172.21 679.49		851.70	
020709	002	17/04/2014	BC017	BC HYDRO & POWER A	400002166630	MAR/14	24,095.14		24,095.14	
020710	002	17/04/2014	BP940	BLACK PRESS	43168	SPRING SUPPLEMENT	763.84		763.84	
020711	002	17/04/2014	C9246	CORLAZZOLI, DARIO	120874 120875	CORLAZZOLI-AVICC CORLAZZOLI-GTAC	561.38 439.58		1,000.96	
020712	002	17/04/2014	CE004	CORPORATE EXPRESS	35269083 35380227	ADOBE ACROBAT TONER/STAPLES/PRIN	526.39 357.99		884.38	
020713	002	17/04/2014	CF005	COLUMBIA FUELS	565191	GREASE-BACKHOE	140.00		140.00	
020714	002	17/04/2014	ck608	CORTES KEVIN	D419	D419	1,699.68		1,699.68	
020715	002	17/04/2014	CKREX	CORTES KEVIN	210268 074106	BUTCHER BLOCK WHEELBARROW/DOLLY	375.96 313.45		689.41	
020716	002	17/04/2014	CLC12	CARVELLO LAW CORPO	816	101009	647.07		647.07	
020717	002	17/04/2014	COOP	UCLUELET CONSUMER'	71373427 71373499 71373715 71373732 71373773 71373791 71373811 71373847 71375085 71376193 71376992	WHITE RANGER 9 HELEN GENERATOR LSCA GENERATOR LSCA GENERATOR LSCA GENERATOR LSCA GENERATOR YARD GENERATOR 2 9 2	61.14 125.66 111.03 104.67 121.20 120.83 110.91 91.76 70.50 139.57 50.61		1,107.88	
020718	002	17/04/2014	COOP	UCLUELET CONSUMER'	71380062 71377963 71379647 71379657 71380705 71382308 71382351 71382455 71382467 71383885 71384186	12 23 RANGER 2 1 3 10 10 WHITE RANGER 2 12 2	94.48 77.01 68.77 143.73 165.58 48.54 118.05 63.14 55.84 96.68 48.87		980.69	
020719	002	17/04/2014	COOP	UCLUELET CONSUMER'	MAR/14 INTERE 71384357 71384359 71384596	MAR/14 INTEREST 23 RANGER 4 24 F150	27.16 76.93 109.00 138.47		351.56	
020720	002	17/04/2014	CP300	CRITERION PICTURES	766188	APR/14	19.54		19.54	
020721	002	17/04/2014	DFC01	DUMAS FREIGHT COMP	34567	FOURSTAR	24.35		24.35	
020722	002	17/04/2014	FW050	FAR WEST FOODS GRO	279772	PAPER PRODUCTS/MOV	215.29		215.29	
020723	002	17/04/2014	I9253	IRVING BILL	120887 120888	IRVING-NANAIMO IRVING-AVICC	96.00 329.01		425.01	
020724	002	17/04/2014	JR381	J. ROBBINS CONSTRU	2065	STORM/WATER LEAK-R	2,199.33		2,199.33	
020725	002	17/04/2014	KS073	TOTAL DELIVERY SYS	172397	NI LABS/INDUSTRIAL	173.55		173.55	
020726	002	17/04/2014	L9346	LYONS GEOFF	120865 120880	LYONS-CBT LYONS-AVICC	45.36 573.50		618.86	
020727	002	17/04/2014	LC077	LOOMIS EXPRESS	4747638	LETTER	27.12		27.12	

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020728	002	17/04/2014	LGM01	LGMA-DELEGATE	2014 LGMA VAN	ABDULLA-LGMA/14	845.25		845.25	
020729	002	17/04/2014	LY001	YOUNG ANDERSON	80255 80254 80253 80252 80251	1190124 1190123 1190122 1190118 1190102	1,651.50 236.77 286.94 865.93 1,048.60		4,089.74	
020730	002	17/04/2014	MM004	MCEWEN MARILYN	120876	MCEWEN-PHOTOGRAPHY	147.60		147.60	
020731	002	17/04/2014	ND001	VING VI NEWSPAPER	2595 2746 2780	VALENTINES DINNER ADVERTISING HAC	344.40 635.78 113.19		1,093.37	
020732	002	17/04/2014	NV785	NOVUS CONSULTING I	5473	MAR/14 REG TECH SU	5,053.79		5,053.79	
020733	002	17/04/2014	OJ003	O'CONNOR JEANETTE	120866	YAMAMOTO GIFT	112.00		112.00	
020734	002	17/04/2014	RD205	ALBERNI-CLAYOQUOT	3021	WPT-GARBAGE	12.35		12.35	
020735	002	17/04/2014	SD199	SCHRAMM DESIGN	Ph14	2014-2015 PHONEBOO	21.00		21.00	
020736	002	17/04/2014	SS419	SOLIDARITY SNACKS	178	REG & REFERRALS TR	84.00		84.00	
020737	002	17/04/2014	TM005	TELUS MOBILITY	MAR/14	MAR/14	1,192.38		1,192.38	
020738	002	17/04/2014	TP002	TELUS	MAR/14	MAR/14	4,638.41		4,638.41	
020739	002	17/04/2014	TS002	TRAN SIGN LTD.	143458	X-WALK/PLAYGROUND/C	952.23		952.23	
020740	002	17/04/2014	UC142	UCLUELET CONSUMER'	C01089096 C01099682 C01087270 C01080294	REGN & REFERRALS T ECO INSECTICIDE PAINT-CEMETERY GAT CURLING-FOOD	47.06 24.62 63.42 18.06		153.16	
020741	002	17/04/2014	UD806	UKEE DOGS EATERY	12	BUDGET MEETING	54.00		54.00	
020742	002	17/04/2014	UR849	UCLUELET RENT-IT C	17838 17610 17602 17926	PUMP OUT-WEST COAS RENTAL-ROOFING NAI RENTAL-SAFETY HARN SCAFFOLD	336.00 236.54 43.01 224.00		839.55	
020743	002	17/04/2014	UV145	UCLUELET VIDEO SER	APR/14	948-APR/14	41.33		41.33	
020744	002	17/04/2014	WC168	WORKSAFE BC	Q1/14	Q1/14	3,559.26		3,559.26	
020745	002	17/04/2014	WW601	WORDSWORTH PRINT M	JV56	JAZZ FEST MAG-UKEE	472.50		472.50	
020746	002	25/04/2014	ACE07	ALBERNI COMMUNICAT	16217 16341 16685	MOTOROLA RADIOS RADIO REPAIRS PROGRAM RADIOS	4,340.00 303.35 1,162.56		5,805.91	
020747	002	25/04/2014	AL001	ACKLANDS - GRAINGE	518697 519194 519467 519613 518469	TESTING OF AIRPACK DRAIN SPADES VSR SWITCH VEST/RESPIRATOR/FI FLOW TEST/MASK/REG	336.75 438.87 116.91 239.88 264.46		1,396.87	
020748	002	25/04/2014	BCL16	BRUNNELL CONSTRUCT	PP7H	HOLDBACK INVOICE P	18,513.29		18,513.29	
020749	002	25/04/2014	CE004	CORPORATE EXPRESS	34853522	SCISSORS/PAPER/GLU	115.13		115.13	
020750	002	25/04/2014	CK608	CORTES KEVIN	D420	D420	4,505.58		4,505.58	
020751	002	25/04/2014	CUPE1	CUPE LOCAL #118	04-14	04-14	1,148.17		1,148.17	
020752	002	25/04/2014	DF523	DEVOTION FISHING L	574001	SHORELINE CLEANUP-	2,940.00		2,940.00	
020753	002	25/04/2014	EP275	PACIFIC ESCAPE RES	602	MAR/14 POOL RENTAL	409.50		409.50	
020754	002	25/04/2014	ET978	EEFTINK TED	120891	EEFTINK-FIRE CHIEF	104.76		104.76	
020755	002	25/04/2014	FP807	FREIMUTH PAUL	334710	SHORELINE CLEANUP	945.00		945.00	

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 Version: 010003-L58.68.00
 User ID: mdsdall

District of Ucluelet
 AP Cheque Listing
 Cheque # From 020707 To 020806(Cheques only)

Page: 3 of 4
 Date: 07/05/14
 Time: 14:03:01

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
020756	002	25/04/2014	JSC61	J & S CONTRACTING	140403	FRIDGE REPAIR	918.02		918.02	
020757	002	25/04/2014	JWS12	JAMIES WHALING STA	509	SHORELIN CLEANUP-B	2,940.00		2,940.00	
020758	002	25/04/2014	KA001	KOERS & ASSOCIATES	1142-030 1142-029	VIHA REVIEW OF WAT MAR/14 (PBX)CONSTR	1,781.12 6,615.00		8,396.12	
020759	002	25/04/2014	KS073	TOTAL DELIVERY SYS	173091	NI LABS	43.46		43.46	
020760	002	25/04/2014	L9346	LYONS GEOFF	120892	LYONS-CREATIVE SAL	32.40		32.40	
020761	002	25/04/2014	M9355	MOLE SALLY	120893	MOLE AVICC	530.38		530.38	
020762	002	25/04/2014	MS170	REVENUE SERVICES O	APR/14	APR/14	3,111.75		3,111.75	
020763	002	25/04/2014	ND001	VING VI NEWSPAPER	2857	EARTH DAY	126.53		126.53	
020764	002	25/04/2014	NI005	NORTH ISLAND LABOR	90259 90321	LAGOON/HELEN/HWY R HWY RES/HELEN/SNUG	257.25 105.00		362.25	
020765	002	25/04/2014	PC285	PETTY CASH - BARBA	APR/14	COFFEE SUPPLIES/LO	185.80		185.80	
020766	002	25/04/2014	PC336	PETTY CASH FORTUNE	APR/14	CREAM	38.71		38.71	
020767	002	25/04/2014	PGS93	PIN-GEL STEEL FABR	8242 8241	WELDING REPAIR-12 HT RADIO POLE	67.20 346.67		413.87	
020768	002	25/04/2014	RD205	ALBERNI-CLAYOQUOT	APR-14	MFA 117-A	31,655.00		31,655.00	
020769	002	25/04/2014	RL068	RIVERA LYVIER	120890	LEAFLET BROCH/DUST	39.77		39.77	
020770	002	25/04/2014	RSG73	REFLECTING SPIRIT	781818	SHORELINE CLEANUP-	1,008.00		1,008.00	
020771	002	25/04/2014	SA131	SUBTIDAL ADVENTURE	682123	SHORELINE CLEANUP-	1,470.00		1,470.00	
020772	002	25/04/2014	SC006	SOFTCHOICE CORPORA	3654241 3655967	COMPUTER (2) SWITCHES	1,916.53 848.27		2,764.80	
020773	002	25/04/2014	SI604	SHU IAN	120889	SHU -SPRING/14	1,666.24		1,666.24	
020774	002	25/04/2014	SW002	SEW WEST SIGNS	2017	SHORELINE CLEANUP-	28.00		28.00	
020775	002	25/04/2014	UC142	UCLUELET CONSUMER'	C01095952 C01041131	PLAYSCHOOL-EASTER CURLING-SNACKS	43.69 14.99		58.68	
020776	002	25/04/2014	UP459	UCLUELET PETRO-CAN	17112663 17112923	TOWING UCLUELET-DU TOWING DUNCAN-UCLU	411.18 1,220.10		1,631.28	
020777	002	25/04/2014	WP166	WINDSOR PLYWOOD -	23885A 24186A 24512A 24543A	PARKING LINES-PAIN PARKING LINES-PAIN SCREWS KEYS-REC/BIG BEACH	406.78 177.58 6.72 40.32		631.40	
020778	002	05/05/2014	AGS11	AGS BUSINESS SYSTE	428108	PRINTER REPAIRS	123.20		123.20	
020779	002	05/05/2014	AL001	ACKLANDS - GRAINGE	519737	KEYED LOCK	252.34		252.34	
020780	002	05/05/2014	CE004	CORPORATE EXPRESS	35352253	PAPER/TAPE/BROOM	119.00		119.00	
020781	002	05/05/2014	CK608	CORTES KEVIN	D421	D421	1,577.70		1,577.70	
020782	002	05/05/2014	CT002	CLEARTECH INDUSTRI	571586SJC	HYPOCHLORITE	715.18		715.18	
020783	002	05/05/2014	DFC01	DUMAS FREIGHT COMP	19194 34056 25292	CLEARTECH CLEARTECH FOUR STAR WATERWOR	157.50 454.29 77.91		689.70	
020784	002	05/05/2014	DK143	DEVRIES KATHY	120897	DEVRIES MAY/14 A.S	500.00		500.00	
020785	002	05/05/2014	FS004	FOUR STAR WATERWOR	43095	PIPES/HOSE/COUPLER	381.71		381.71	
020786	002	05/05/2014	FW050	FAR WEST FOODS GRO	279965	GARBAGE BAGS	36.52		228.88	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
					279732	SOAP/GARBAGE BAGS	192.36			
020787	002	05/05/2014	GB059	GIBSON BROS. CONTR	12460	HE-TIN-KIS	531.51		531.51	
020788	002	05/05/2014	HR865	MPC CONSULTING LTD	UCL-12 INV 27 UCL-13 INV 17	4321 BAY ST MATTERSON RESERVOI	525.00 2,141.44		2,666.44	
020789	002	05/05/2014	MC481	MARTIN CHRISTINE	120899	MARTIN APR/14 YOGA	24.60		24.60	
020790	002	05/05/2014	NP156	NORTH PACIFIC REPA	141101	NEW STARTER #12	557.02		557.02	
020791	002	05/05/2014	PE226	PAVELEY EMMA	120896	PAVELEY SPRING/14	780.00		780.00	
020792	002	05/05/2014	RG004	RECEIVER GENERAL F	38771 38772 38774 38775	ROW LOT469 2011/12 ROW LOT469 DOCUMEN ROW LOT462 DOCUMEN ROW LOT462 2011/12	1,575.00 98.10 98.10 1,575.00		3,346.20	
020793	002	05/05/2014	RK125	ROSENE KAT	120895	ROSENE YOGA FEB-MA	48.40		48.40	
020794	002	05/05/2014	RL068	RIVERA LYVIER	120898	RIVERA APR/14 REGG	93.48		93.48	
020795	002	05/05/2014	SC003	SHARE CANADA	552	NATRAKLENE PAIL	972.57		972.57	
020796	002	05/05/2014	SC987	SIMPLY COMMUNICATI	301	HR CONSULT	1,890.00		1,890.00	
020797	002	05/05/2014	SD199	SCHRAMM DESIGN	2656	SIGN PRDN/RESEARCH	896.00		896.00	
020798	002	05/05/2014	SF061	STEVENS FLICKERINE	120900	STEVENS APR/14 YOG	395.24		395.24	
020799	002	05/05/2014	SO001	SOCAN	14	2014 TARIFF	27.12		27.12	
020800	002	05/05/2014	SS419	SOLIDARITY SNACKS	182	ESS TRAINING-FOOD	621.08		621.08	
020801	002	05/05/2014	TE541	TECH ELECTRICAL CO	1938	LAGOON AERATOR REP	831.29		831.29	
020802	002	05/05/2014	UC142	UCLUELET CONSUMER'	C01042983	CURLING SNACKS	16.36		16.36	
020803	002	05/05/2014	UR849	UCLUELET RENT-IT C	17448 18006	MOWERS/PRESSUREWAS PUMP OUT	739.52 179.20		918.72	
020804	002	05/05/2014	WI219	WALCO INDUSTRIES L	24109	APR 5-MAY 5/14 REN	280.00		280.00	
020805	002	05/05/2014	WP166	WINDSOR PLYWOOD -	23509A 24942A 24992A	HE-TIN-KIS STEPS SCREWDRIVER KEY DUPLICATE	4,003.11 21.23 20.16		4,044.50	
020806	002	05/05/2014	Y9308	YEATES ANDREW	120894	YEATES-GFOA COURSE	217.14		217.14	
Total:							178,556.92	0.00	178,556.92	

*** End of Report ***

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**STAFF REPORT TO COUNCIL**

Council Meeting: MAY 13TH, 2014
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: ABBY FORTUNE, DIRECTOR OF PARKS & RECREATION

FILE NO: 8100 – E2E

SUBJECT: EDGE TO EDGE MARATHON

ATTACHMENT(S): MAPS

RECOMMENDATION(S):

THAT Council approval the road closures and additional request for operations of the Edge to Edge Marathon for June 8th, 2014.

PURPOSE:

The purpose of this report is update Council on the new routes for the Edge to Edge Marathon and allow the road closures and requests as required.

BACKGROUND:

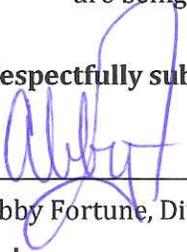
Edge to Edge Marathon Race Committee has made the following requests:

- Road closures:
 - Closure of Cedar Rd and Fraser Lane and Bay St from 9am onward to 2:30pm on race day
 - Road closures on Peninsula (Matterson to Alder) for ½ hour (8:30-(am), Pine, Otter, Helen Rd for 45 minutes to clear major runners at start.
- Permission to erect road signs for mileage signs.
- Public works assistance with sandbags, cones and flagging and bleachers
- Advance Road Closure notices
- Use of selected areas of both sections of the Wild Pacific Trail and the entire length of the bike path (with cut grass, and gravel swept and pot holes filled)
- Sandbags from the Public Works yard (they are mostly E to E's) to create running lanes.
- Permission to have music and announcements prior to the start of the race (from 8am on)

SUMMARY AND CONCLUSION:

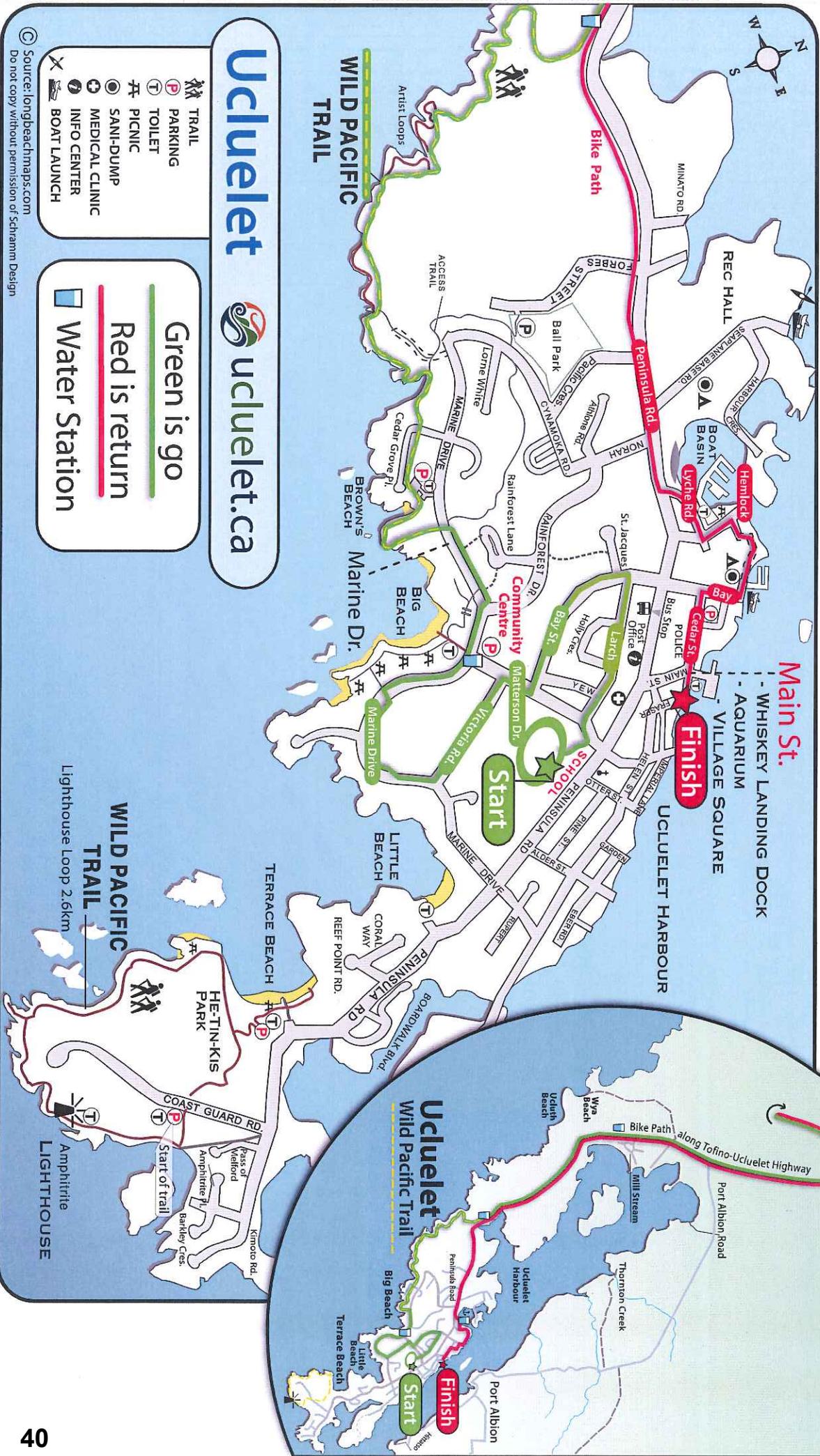
The Ucluelet Chamber of Commerce and the District of Ucluelet have worked in partnership on this event since its inception. As the route had changed for 2014 – additional requests are being made of Council.

Respectfully submitted:



Abby Fortune, Director of Parks & Recreation

Edge to Edge Half Marathon



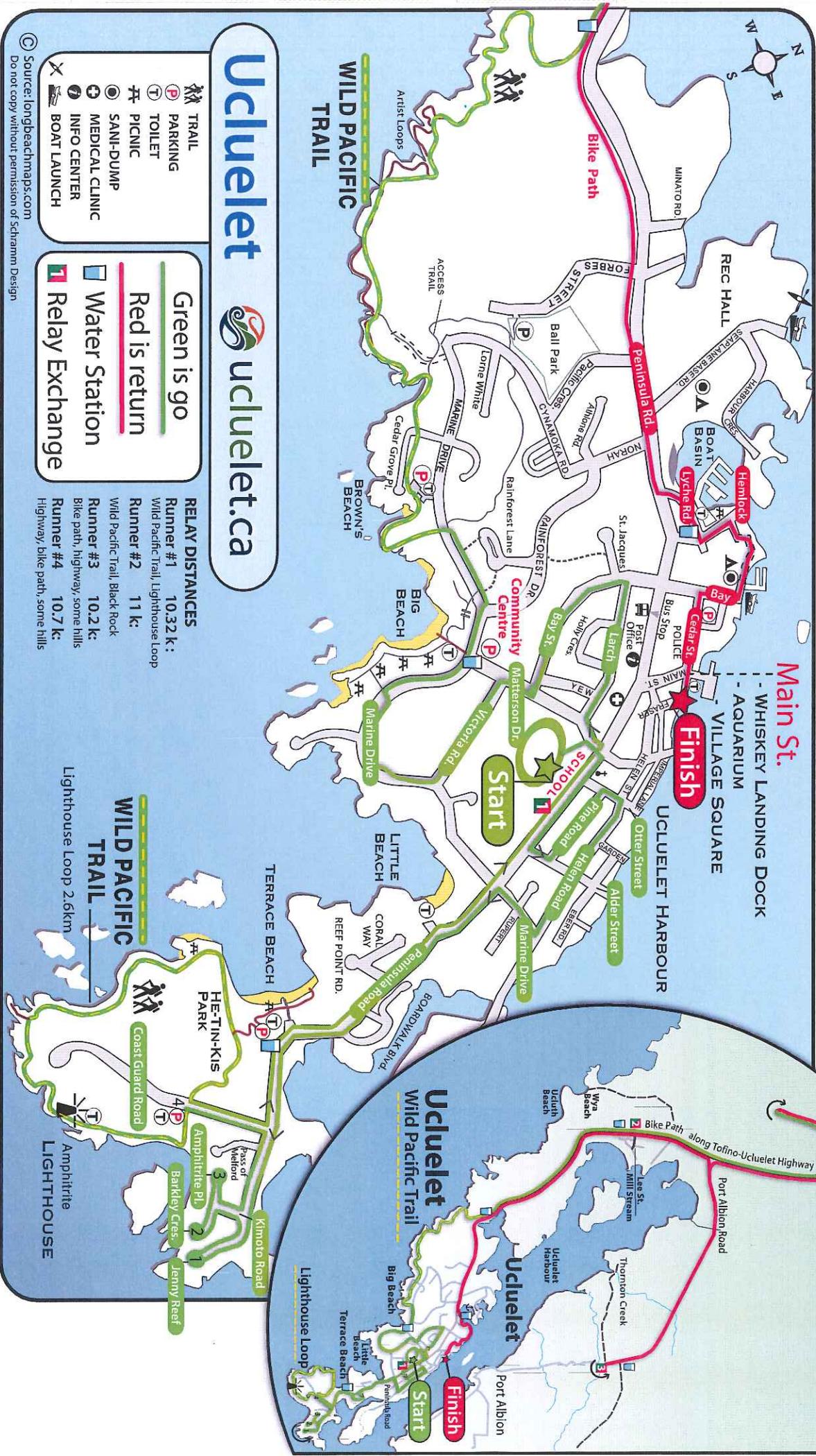
- TRAIL
- PARKING
- TOILET
- PICNIC
- SANI-DUMP
- MEDICAL CLINIC
- INFO CENTER
- BOAT LAUNCH

- Green is go
- Red is return
- Water Station

Ucluelet  ucluelet.ca

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Edge to Edge Full Marathon & Relay



Source: longbeachmaps.com
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STAFF REPORT TO COUNCIL

Council Meeting: MAY 13, 2014

500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JEANETTE O'CONNOR

FILE NO: 1700-03 2014

SUBJECT: 2014 FIVE YEAR FINANCIAL PLAN

RECOMMENDATION(S):

1. **THAT** Council give up to three readings to the District of Ucluelet five Year Financial Plan Bylaw No. 1169, 2014.

PURPOSE:

The purpose of this report is to enact the 2014 Five Year Financial Plan Bylaw, which sets out the budget for the years 2014 through 2018. The community Charter requires an annual Five Year Financial Plan be developed and adopted by May 15 every year.

BACKGROUND:

The District held a Public Input Session on October 01, 2013 at the Municipal Office to provide the public an opportunity to submit what they would like to see the District of Ucluelet address in 2014.

After the review of the detailed departmental budgets, tax implications, and public input, Council provided direction for the Five Year Financial Plan, which included the following:

- ❖ Hold increases in property taxes to a minimum while maintaining service levels;
- ❖ Continue to be diligent in pursuing best pricing and looking for innovative ways to proceed with projects and general operations;
- ❖ Various special projects and capital projects, including the following:
 - Signs and speed reader on Peninsula Road by the schools;
 - Various bylaw reviews – Building Code, Board of Variance; completion of the Zoning and Business Licence bylaws;
 - Redoing the coping at the skateboard park;
 - Pigging the main line;
 - Begin implementation of automated meter reading;
 - Completion of the Bay Street Water Treatment Plant;
 - Canoe Log Signage;
 - Cemetery improvements

SUMMARY AND CONCLUSION:

Total assessed value on all classes of properties decreased again this year.

The financial plan for 2014 called for a 3% increase over the 2013 municipal tax levy. The average residential property will pay \$38 and the average business property will pay \$66 more than in 2013.

Respectfully submitted:



Jeanette O'Connor, Chief Financial Officer

DISTRICT OF UCLUELET**Bylaw No. 1169, 2014**

A Bylaw to Adopt a Five-Year Financial Plan
For the Period 2014 to 2018 inclusive

WHEREAS the *Community Charter* requires a Municipality to prepare and adopt a financial plan, by bylaw, before May 15th in each year.

THEREFORE the Council of the District of Ucluelet, in open meeting assembled, enacts as follows:

1. Schedules "A", "B", and "C" attached hereto and forming part of this Bylaw are hereby declared to be the Five Year Financial Plan of the District of Ucluelet for the years 2014 to 2018.
2. It shall be lawful for the Chief Financial Officer to pay from time to time the amounts which become necessary to the services and debt requirements mentioned in Schedule "A", attached hereto and forming part of this Bylaw.
3. All payments from Municipal Revenue for the current year made prior to the passage of this Bylaw are hereby ratified and confirmed.
4. This Bylaw may be cited for all purposes as the "**District of Ucluelet Five Year Financial Plan Bylaw No. 1169, 2014.**"

READ A FIRST TIME this xx day of **May, 2014.**

READ A SECOND TIME this xx day of **May, 2014.**

READ A THIRD TIME this xx day of **May, 2014.**

ADOPTED this xx day of **May, 2014.**

RECONSIDERED, FINALLY PASSED AND ADOPTED by the Municipal Council, signed by the Mayor and the Corporate Officer, and sealed with the Seal of Corporation this xx day of **May, 2014.**

Mayor
Bill Irving

CAO
Andrew Yeates

Schedule "A"
 "District of Ucluelet 2014 - 2018 Five Year Financial Plan
 Bylaw No. 1169, 2014"

	2014 Forecast	2015 Forecast	2016 Forecast	2017 Forecast	2018 Forecast
REVENUE					
Property Taxes	\$2,477,314	\$2,551,630	\$2,628,180	\$2,707,030	\$2,788,240
1% Utility Taxes	37,779	38,600	39,400	40,200	40,900
Federal/Provincial in place of taxes	32,300	32,300	32,300	32,300	32,300
Taxes	2,547,393	2,622,530	2,699,880	2,779,530	2,861,440
Sale of services	639,365	680,565	695,660	708,581	719,682
Penalties and Interest earned	153,050	133,050	132,050	131,050	130,050
Grants and donations	358,193	310,005	401,005	311,005	281,005
Deferred revenues recognized (DCC, other)	126,500	196,700	187,200	32,200	5,000
Water sale of services	565,500	574,860	584,410	594,340	604,460
Sewer sale of services	513,000	520,800	528,750	536,870	545,150
Total revenue	4,903,001	5,038,510	5,228,955	5,093,576	5,146,787
	-23.96%				
EXPENSE					
Interest payments	82,860	83,360	83,360	83,360	83,360
Amortization expenses	970,000	970,000	970,000	970,000	970,000
General Government	1,077,516	1,007,561	940,363	965,532	985,209
Protective services	431,418	355,180	348,880	356,460	355,640
Transportation services	542,281	510,792	500,850	519,859	513,373
Environmental health (Garbage/recycling))	31,000	31,530	32,060	32,590	33,100
Harbour	361,030	348,682	351,732	354,661	357,389
Cemetery	17,620	17,870	18,120	18,500	18,890
Environmental development (Planning)	313,422	257,270	283,170	244,790	248,490
Recreation and cultural services	1,033,394	1,028,540	1,101,210	996,790	998,210
Water operations	458,610	464,678	454,112	443,456	455,925
Sewer operations	248,254	274,819	254,413	263,951	263,362
Total expense	5,567,405	5,350,282	5,338,270	5,249,949	5,282,948
	25.65%	-3.90%	-0.22%	-1.65%	0.63%
Surplus (deficit) carry forward to page 2	(\$664,404)	(\$311,772)	(\$109,315)	(\$156,373)	(\$136,161)

Schedule "A"
 "District of Ucluelet 2014 - 2018 Five Year Financial Plan
 Bylaw No. 1169, 2014"
 (page 2)

	2014 Forecast	2015 Forecast	2016 Forecast	2017 Forecast	2018 Forecast
Surplus (deficit) brought forward from page 1	(\$664,404)	(\$311,772)	(\$109,315)	(\$156,373)	(\$136,161)
ADD					
Add back amortization	970,000	970,000	970,000	970,000	970,000
Long term debt (and lease recognition) proceeds	12,000	-	30,000	530,000	30,000
Transfers from (to) equity accounts	588,011	252,834	336,402	23,435	(215,267)
Total additions	1,570,011	1,222,834	1,336,402	1,523,435	784,733
DEDUCT					
Principal payments debt	116,525	103,562	93,382	119,562	95,572
<u>Acquisitions of tangible capital assets</u>					
General Fund:					
Administration/Finance	20,000	12,500	30,000	30,000	10,000
Protective services	35,100	61,000	-	521,000	-
Transportation services	151,432	135,000	210,000	175,000	170,000
Enviro Health: Cemetery	32,000	16,000	12,500	12,500	12,500
Enviro Dev: Planning	27,000	15,000	-	-	-
Recreation	19,000	20,000	138,205	-	61,500
Parks	32,850	83,000	88,000	74,000	44,000
Culture	54,900	-	-	-	-
Total General Fund	372,282	342,500	478,705	812,500	298,000
Water Fund	389,000	215,000	205,000	285,000	155,000
Sewer Fund	27,800	250,000	450,000	150,000	100,000
Acquisitions of tangible capital assets	789,082	807,500	1,133,705	1,247,500	553,000
Total deductions	905,607	911,062	1,227,087	1,367,062	648,572
Financial Plan Balance: Surplus (Deficit)	\$0	\$0	\$0	\$0	\$0

Schedule "B"
 "District of Ucluelet 2014 - 2018 Five Year Financial Plan
 Bylaw No. 1169, 2014"

Proportions of Total Revenue

Revenue Source	% of Total Revenue
Property Value Taxes	55.0%
Parcel Taxes	4.0%
User Fees & Charges	35.0%
Other Sources	6.0%
Proceeds from Borrowing	0.0%
TOTAL	100.0%

Distribution of Property Tax between Property Classes

Tax Revenue Source	% of Total Tax Revenue
Residential (1)	65.1%
Utilities (2)	0.7%
Business (6)	33.8%
Recreation/Non-Profit (8)	0.4%
TOTAL	100.0%

Schedule "C"
"District of Ucluelet 2014 - 2018 Five Year Financial Plan
Bylaw No. 1169, 2014"

Use of Permissive Exemptions

The District of Ucluelet applies the concepts of the Community Charter when Granting Permissive Exemptions. The District Council recognizes there are organizations in our community which further Council's objectives of an enhanced quality of life for community residents, and that these services are delivered at the most economical rates. The purpose for the exemptions is stated as follows:

"Council recognizes there are organizations and groups in our community who provide worthwhile programs and services to our residents. It is in the best interest of the community to ensure these services continue to be provided. Given the lack of resource funding for some organizations and projects it is our belief that we can support our community by offering a limited dollar amount of grants to be considered each year. A municipality cannot be expected to support those organizations that provide services, which in our opinion are in the area of responsibility held by senior levels of government."

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STAFF REPORT TO COUNCIL

Council Meeting: MAY 13, 2014
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JEANETTE O'CONNOR, CHIEF FINANCIAL OFFICER

FILE NO: 1970-02

SUBJECT: 2014 TAX RATES BYLAW

RECOMMENDATION(S):

1. **THAT** Council gives three readings and subsequent adoption to the 2014 Tax Rate Bylaw No. 1170, 2014.

PURPOSE:

This bylaw supports the tax levy required by the District of Ucluelet Five-Year Financial Plan and levies that require the calculation of tax rates.

BACKGROUND:

The required tax levy for the District is established by the 5 year Financial Plan Bylaw. The levy amount is applied to the revised assessment roll to determine how the levy will be allocated to property owners by property class and assessed value. The revised roll is issued in March and incorporates any assessment appeals that have been resolved since January.

Property owners should note a variety of factors influence the assessment values on which final tax rates are based and the impact on individual properties will vary.

The same allocation process and calculation is used to allocate the dollar values levied by the Regional and Hospital Districts, and the Library. Other jurisdictions levy by issuing the rates directly. These are not included in this bylaw as they have already been established under provincial legislation. They include the School Tax, Policing, Municipal Finance Authority, and BC Assessment.

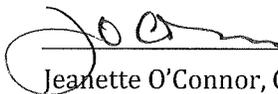
FINANCIAL IMPLICATIONS:

The District's primary source of revenue is the annual tax levy. The levy funds most of our operating expenditures and a significant portion of new and replacement capital for general municipal work. The financial plan for 2014 called for a 3% increase over the 2013 municipal tax levy.

IMPLICATIONS TO THE ORGANIZATION:

The rates in this bylaw complete the Financial Plan process for 2014 and enable the District of Ucluelet to meet the obligation of levying and collecting taxes for other bodies.

Respectfully submitted:



Jeanette O'Connor, CFO

DISTRICT OF UCLUELET**BYLAW NO. 1170, 2014**

"A Bylaw for the Levying of Taxation Rates for Municipal, Debt, Regional Library, Regional Hospital, and Regional District Purposes for the year 2014"

WHEREAS the *Community Charter* requires a Council to, by bylaw, impose property value taxes for the year by establishing tax rates;

NOW THEREFORE the Council of the District of Ucluelet enacts as follows:

Title

1. This bylaw may be cited as "Annual Tax Rates Bylaw No. 1170, 2014".

Tax Rates

2. The following taxes rates are hereby imposed and levied for the year 2014:
 - I. General Municipal Purposes - For all lawful General Municipal purposes of the municipality on the value of land and improvements taxable for general municipal purposes, rates appearing in Column I of Schedule "A" attached hereto and forming a part of this bylaw.
 - II. General Municipal Debt - For Debt purposes on the value of land and improvements taxable for general municipal purposes, rates appearing in Column II of Schedule "A" attached hereto and forming a part of this bylaw.
 - III. Regional District Purposes - For purposes of the Regional District of Alberni-Clayoquot on the value of land and improvements taxable for regional district purposes, rates appearing in Column III of Schedule "A" attached hereto and forming a part of this bylaw.
 - IV. Regional Hospital District - For Hospital purposes on the value of land and improvements taxable for regional hospital district purposes, rates appearing in Column IV of Schedule "A" attached hereto and forming a part of this bylaw.
 - V. Library - For Library purposes on the value of land and improvements taxable for regional library purposes, rates appearing in Column V of Schedule "A", attached hereto and forming a part of this bylaw.

Effective Date

3. The aforementioned rates and taxes shall be considered to have been imposed on and from the first day of January 2014.

Terms of Payment and Penalties

4. The aforementioned rates and taxes shall be due and payable at the municipal office of the District of Ucluelet, at Ucluelet in the Province of British Columbia.
5. There shall be added to the unpaid taxes levied for the year 2014, in respect of each parcel of land and improvements thereon on the real property tax roll, five percent (5%) of the amount unpaid as of the third day of July, 2014, and an additional five percent (5%) on the first day of October, 2014.

READ A FIRST TIME this **xxth** day of **MAY, 2014**.

READ A SECOND TIME this **xxth** day of **MAY, 2014**.

READ A THIRD TIME this **xxth** day of **MAY, 2014**.

ADOPTED this **xxth** day of **MAY, 2014**.

CERTIFIED CORRECT; "Annual Tax Rates Bylaw No. 1170, 2014".

Bill Irving
Mayor

Andrew Yeates
Corporate Officer

THE CORPORATE SEAL of the
District of Ucluelet was hereto affixed
in the presence of:

Andrew Yeates
Corporate Officer

Bylaw No. 1170, 2014**District of Ucluelet****Schedule A**

2014 Tax Rates (Dollars of Tax per \$1,000 Taxable Value)

	I	II	III	IV	V
Property Class	General Municipal	Debt	Regional District of Alberni Clayoquot	Regional Hospital District	Library
Residential	4.5639	0.2792	0.4244	0.3506	0.187
Utilities	37.6936	2.3064	1.4855	1.227	1.2785
Business Other	12.0106	0.7349	1.0398	0.8589	0.4923
Recreation/Non- Profit	11.017	0.674	0.4244	0.3506	0.3338

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STAFF REPORT TO COUNCIL

Council Meeting: MAY 13, 2014
 500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: PATRICIA ABDULLA, MANAGER OF PLANNING

FILE NO: 3900-25: FOLIO: 128052;
 RZ 14-01, BYLAW #1167

SUBJECT: Rezoning #14-01 – To rezone Lot 3, DL 282 Clayoquot District, Plan 30931 (1720 Larch Street) from R1 Single Family Residential to VR-1 Vacation Rental Zone

ATTACHMENT(S): (1) BYLAW #1167

RECOMMENDATION(S):

1. **THAT** Council consider approval of the following recommendations:
 - a. **THAT** Zoning Bylaw No. 1167, 2014 be given Fourth Reading

PURPOSE:

To advance Bylaw #1167 to Fourth Reading, having been given both a Public Hearing and Third Reading on April 22, 2014.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "P. Abdulla", is written over a horizontal line.

Patricia Abdulla, Manager of Planning

DISTRICT OF UCLUELET

Bylaw No. 1167, 2014

A bylaw to amend the "District of Ucluelet Zoning Bylaw No. 800, 1999".

WHEREAS Section 903 and other parts of the *Local Government Act* authorize zoning and other development regulations;

NOW THEREFORE the Council of the District of Ucluelet, in open meeting assembled, enacts as follows;

1. THAT the property with legal description of Lot 3, DL 282 Clayoquot District Plan 30931 be rezoned from R-1 Single Family Residential to VR-1 Vacation Rental.

READ A FIRST TIME this 11th day of March, 2014

READ A SECOND TIME this 11th day of March, 2014

PUBLIC HEARING held this 22nd day of April, 2014

READ A THIRD TIME this 22nd day of April, 2014

ADOPTED this *** day of *****, 2014

CERTIFIED A TRUE AND CORRECT COPY of "District of Ucluelet Zoning Amendment Bylaw No. 1167, 2014."

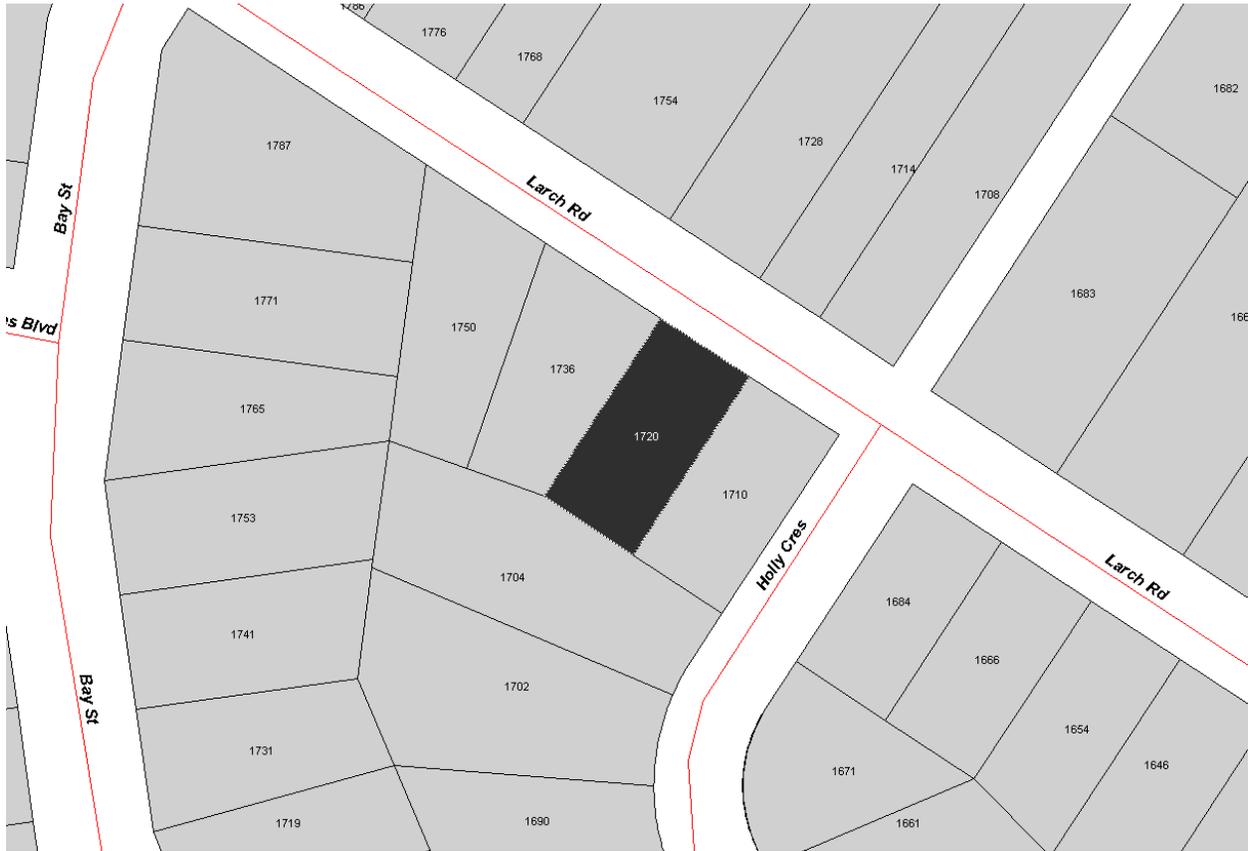
Mayor
Bill Irving

CAO
Andrew Yeates

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

CAO
Andrew Yeates

SCHEDULE 'A'
Bylaw 1167



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MEMO TO COUNCIL

Council Meeting: MAY 13, 2013

500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: KEVIN CORTES, HARBOUR MASTER

FILE NO: 0540-01

SUBJECT: HARBOUR MASTER REPORT TO HARBOUR ADVISORY COMMISSION

ATTACHMENT(S): NONE

RECOMMENDATION(S):

1. **THAT** Council receive the Harbour Master Report to Harbour Advisory Commission (January – February 2014) for information.

JANUARY:

Early January brought cold freezing temperatures which brought the need for almost daily salting and sanding as well as having to replace a few water taps that broke in the cold environment. The 52 steps project was completed. DFO engineers decided to deploy 12- 5 ton anchors in place of the proposed new pilings to secure the dock. I attended the HAABC convention at River Rock and took in the maintenance seminar and tour of Ladner and Steveston's harbours.

FEBRUARY:

February saw the arrival of Pay Dirt Pictures, who were filming a Viagra commercial on the Japanese Dock. The shoot only took ½ a day and all parties involved were pleased with the shoot. I pressure-washed all the docks to remove the green algae growth. I replaced some broken planks on both the inner basin and the Japanese dock as well as the main dock upper platform on the Whiskey Dock.

PROJECTS:

The new change machine arrived and I installed it in the Laundry room as a convenience to our customers who are using our showers and laundry. The new recycling bins are yet to arrive but should be here in early March. I am presently installing a new water line on the west side of "A" dock on the reserved charter side to provide an easier access. This also reduces the risk of patrons tripping over hoses.

OPERATIONS:

The office hours for this these two months were 7:00am -4:00pm (1hr lunch break) Monday-Friday and 7:00am- 12:00pm on both Saturday and Sunday.

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MEMO TO COUNCIL

Council Meeting: MAY 13, 2013
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: HARBOUR ADVISORY COMMISSION

FILE NO: 0540-20 HAC

SUBJECT: HAC MINUTES – JANUARY 16, 2014

ATTACHMENT(S): JANUARY 16, 2014 MINUTES

RECOMMENDATION(S):

1. **THAT** Council receives the Harbour Advisory Commission January 16, 2014 minutes for information.

Harbour Advisory Commission
Meeting January 16, 2014 7:30 pm Ucluelet Community Centre
500 Matterson Drive, Ucluelet BC

IN ATTENDANCE

Doug Kimoto
Rich Parlee
Roger Gudbranson
Peter Larkin
Councillor Sally Mole
Barb Millar, recording secretary

CALL TO ORDER

Chairperson Parlee called the meeting to order at 7:30 pm.

APPROVAL OF THE MINUTES

Moved by Commissioner Gudbranson, seconded by Commissioner Larkin to approve the minutes of the November 7, 2013 meeting.

CARRIED

BUSINESS ARISING FROM THE MINUTES

- The report submitted by J. OConnor addressed many of the motions made at the last meeting
- Motions regarding reserved moorage, boat inspections, and reserved berthage on the commercial floats are addressed in the liveabaord options.
- Motions regarding support of larger commercial boats is an ongoing Harbour Authority task.

CORRESPONDENCE

Minister Of Fisheries and Oceans, Gale Shea

Moved by Commissioner Kimoto seconded by Commissioner Gudbranson to receive the correspondence.

CARRIED

HARBOUR MANAGER'S REPORT

Kevin Cortes submitted a summary report of harbour activities to date.

Moved by Commissioner Gudbranson, seconded by Commissioner Larkin to receive the report.

CARRIED

Members of the Commission expressed thanks to the Harbour Manager for being responsive and attentive to many issues: installation of extra lighting, pressure washing at 52 steps and return of the dumpsters to the facilities. Chair Parlee will send an email to Kevin.

REPORT TO THE HARBOUR AUTHORITY COMMISSION

Jeanette O'Connor submitted a report which addressed several motions made at the November 7, 2013 meeting as well as three options for Liveaboard Policies for consideration.

It was moved by Commissioner Gudbranson and seconded by Commissioner Kimoto to accept the report.

CARRIED

Chairperson Parlee recommended each of the commission members review the three options in depth. He noted Commissioner LaRose and Commissioner Charnell's comments are needed and suggested an additional committee meeting to discuss all three options before forwarding recommendations to Holly McPhail.

Moved by Commissioner Larkin and seconded by Commissioner Gudbranson to thank Jeanette OConnor for her report which the members found very informative.

CARRIED

NEW BUSINESS

New Commission Members

Move by Commissioner Gudbranson and seconded by Commissioner Kimoto to request the Harbour Authority advertise for two new commissioners with local marine knowledge.

CARRIED

It was requested the new members be able to attend the March 6, 2014 meeting.

Boat Launch

Councillor Mole presented the sign design for the Pat Leslie Boat launch. These options will be forwarded to Mrs Sandy Leslie for her consideration.

Moved by Commissioner Gudbranson, seconded by Commissioner Kimoto to have a sign installed at the public boat launch: "30 minute loading and unloading only."

CARRIED

Barkley Adventure Station

Moved by Commissioner Gudbranson, seconded by Commissioner Larkin request the Harbour Authority provide information to the Harbour Advisory Commission regarding the length of the lease agreement with Barkley Station and the date the lease will expire; if their current usage is in compliance with the terms of this lease agreement; and to determine how many boats are allowed to dock at this facility.

CARRIED

Fish Cleaning in the Inner Boat Basin

Moved by Commissioner Gudbranson, seconded by Commissioner Kimoto to request the Harbour Authority provide information regarding the rules regarding cleaning and fileting of fish in the inner boat basin.

CARRIED

Fish Sales

Moved by Commissioner Kimoto, seconded by Commissioner Gudbranson to request the Harbour Authority encourage fish sales in the inner boat basin as well as at the government dock.

CARRIED

Culvert on Hemlock

Moved by Commissioner Gudbranson, seconded by Commissioner Kimoto to request the Harbour Authority have a culvert installed in the ditch on Hemlock to increase the area for parking at the Small Craft Harbour.

CARRIED

NEXT MEETING

COM-2 (B4)

March 6, 2014 at 7:30 pm at the Ucluelet Community Centre.

ADJOURNMENT

It was moved by Chairperson Parlee to adjourn the meeting at 9:08 pm.

CARRIED